



**State of Missouri  
Missouri Department of  
Agriculture  
“I’m Pet Friendly” Spay and  
Neuter Grant Checklist**

**The components of the application must be arranged in the following order:**

- \_\_\_\_\_ 1. Application Form
- \_\_\_\_\_ 2. Organizational Structure
- \_\_\_\_\_ 3. Financial Statement
- \_\_\_\_\_ 4. IRS letter (nonprofit) or statement or authorization (government agency).  
Nonprofit organizations should only submit the IRS letter. Do not submit other documentation.

**There are two ways to complete the application form:**

1. Access and complete the webform at  
<https://apps.mda.mo.gov/webforms/spay-grant-application>.

Please note that all required documentation must be provided prior to the application deadline or it will be denied.

2. Complete the original application and submit three (3) copies to:

**Mailing Address:**

Missouri Department of Agriculture  
Division of Animal Health  
“I’m Pet Friendly”  
PO Box 630  
1616 Missouri Boulevard  
Jefferson City, MO 65102

**NOTE:** DO NOT submit applications in binders, notebooks, etc. Each of the three (3) sets is to be stapled.

Please submit only the documents requested. If all required documentation is not received prior to the deadline, your application will be denied.

**Applications postmarked or hand delivered to the Missouri Department of Agriculture no later than February 28, 2017.**