



STATE OF MISSOURI  
 DEPARTMENT OF AGRICULTURE  
 AG BUSINESS DEVELOPMENT DIVISION  
**FY20 FOOD DESERT AGRICULTURE MATCHING GRANT APPLICATION**  
**Grant funds are provided as reimbursement only**

<b>APPLICATION INFORMATION (PLEASE PRINT OR TYPE)</b>			
<b>REQUESTED BY</b>			
NAME OF APPLICANT			
CONTACT			AMOUNT REQUESTED
MAILING ADDRESS			
CITY	STATE	ZIP CODE	COUNTY
PHONE	EMAIL ADDRESS		

**SELECTION CRITERIA FOR FOOD DESERT AGRICULTURE MATCHING GRANT PROGRAM APPLICATIONS**

**Grant Size:** Up to \$25,000 will be reimbursed per approved project.

**Applications Due:** November 29, 2019

**Award Date:** Anticipated December 13, 2019

**Project Completion:** On or before May 1, 2020

**Purpose:** To increase food production and availability within food insecure areas through the development of production infrastructure, direct distribution venues and reconstruction of product facilities. Projects must demonstrate growth of local economic communities, increase the availability of food to local residents and enhance already established areas within a community.

**Final Report:** A final report is required detailing the activities and project goals completed at the time the reimbursement request is submitted. A follow-up report will be required one year after project is completed.

**SCORING CRITERIA**

**Priority Consideration:** Will be given to projects that reside within a food desert area as defined by USDA.

**Credibility and Merit:** (30 Points Possible)  
 Project principles must be able to demonstrate the capability and qualifications to deliver the desired results and implement the proposed actions. In cases where delivery is dependent upon volunteers or consumers, commitment and demand must be demonstrated. Measureable outcomes should be included.

**Impact Potential:** (30 Points Possible)  
 Projects must clearly define the scope, purpose and impact in the local food insecure area and be able to demonstrate an immediate need and lack of existing service or resource availability.  
  
 Projects should quantify the number of persons directly impacted, including: producers and/or processors, consumers, and the size of the neighborhood or community where the project will be located.

**Matching Funds:** (10 Points Possible)  
 Projects must meet a minimum \$0.25:\$1 match. Matching funds can be cash and in-kind. A cash match must be greater than 50% of the total match for eligibility. Only receipts within the grant period will be accepted.

**Timeliness:** (10 Points Possible)  
 Projects must demonstrate a reasonable and feasible work plan and time for delivery. Projects will be graded on the immediacy of impact within the local food insecure area.

**Partner Support:** (20 Points Possible)  
 Projects must show matching partner support through letters of commitment that define the kind and type of support planned.

**PROJECT TITLE: (20 Word Limit) 200 characters**

**EXECUTIVE SUMMARY: (200 Word Limit) 1,800 characters**

**I. PROJECT DESCRIPTION (As it directly impacts food insecure areas): (500 Word Limit) 4,000 characters**

**II. IMPACT POTENTIAL AND METRICS FOR RESULTS: (450 Word Limit) 3,500 characters**

Empty text area for impact potential and metrics for results.

**III. LIST DETAILED COSTS FOR THE PROJECT AND HOW THE FUNDS WILL BE ALLOCATED:**

Description	Grant Request	Cash Match	In-Kind Match	Total
<b>TOTALS:</b>				

**IV. LIST ANY OTHER ORGANIZATIONS PARTICIPATING IN OR PROVIDING MATCHING FUNDS, THEIR ROLES IN THE PROJECT AND CONTACT INFORMATION: (500 Word Limit) 4,000 characters**

Empty text area for listing other organizations participating in or providing matching funds.

**V. Letters of Intent that include kind and type of support**

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**Letters of support must be included with the application.**

**PROGRAM SPECIFICATIONS**

- A selection committee will determine grant recipients.
- The selection committee will select recipients based upon information provided on this application.
- Anticipated award date December 13, 2019

Completed FY2020 Food Desert Agriculture Matching Grant applications should be forwarded to the following address:

Missouri Department of Agriculture – Food Desert Agriculture Matching Grants  
Ag Business Development  
Attn: Rachel Heimericks  
P.O. Box 630  
Jefferson City, MO 65102  
**FAX:** (573) 751-2868  
**Email:** Rachel.heimericks@mda.mo.gov

Applications may be obtained by calling 866-466-8283 or visiting our website at agriculture.mo.gov.  
Hearing impaired Missourians may contact the Department through Relay Missouri: 1-800-735-2966 (TT/TDD).

**APPLICANT SIGNATURE**

By signing this document the following are understood by the applicant:

- Signing this document does not constitute an approved grant by the Missouri Department of Agriculture.
- The information provided is true and correct to the applicant’s understanding.
- Grant funds are provided as reimbursement only.
- Successful applicants must complete the project or phase(s) of the project detailed in the application and submit all documentation by May 1, 2020.
- Documentation requirements include:
  - Final report detailing the activities and project goals completed;
  - All paid invoices/detailed receipts;
  - Proof of matching funds, which may include; paid invoice(s) or letter(s) detailing the provided match.
  - Matching funds must equal a \$0.25:1 match to the grant funds requested for reimbursement. Matching funds can be cash match and in-kind match, however, cash match must be greater than 50% of the total match provided.
- The project described in the application must be completed and ready for inspection by MDA staff no later than May 1, 2020.
- Reimbursements will only be completed once all required documentation has been received and a site inspection has been completed by MDA staff. Site inspections will be completed by June 1, 2020.
- Failure to submit the required documentation by May 1, 2020 will result in the forfeiture of funds.
- Awarded projects that experience issues impacting completion should contact the Department for guidance.

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Authorized Signature

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Date