FY 2023

FOOD INSECURE URBAN AGRICULTURE MATCHING GRANT

Agriculture.Mo.Gov

Key Information

- Grant Overview
- Eligible & Ineligible Expenses
- Zero Balance Statements
- Submission Guidelines
- Matching Requirements
- Required Documents
- Inspections
- Example Projects
- Important Dates

Grant Overview

- Maximum Award: $50,000
- For reimbursement of expenses associated with food insecurity in urbanized areas
- Direct impact to reduce food insecurity in urbanized areas

Grant Overview

- Projects must reside in an Urban Area
  - Cape Girardeau
  - Columbia
  - Jefferson City
  - Joplin
  - Kansas City
  - Lee's Summit
  - Springfield
  - St. Joseph
  - St. Louis

Grant Overview

- Must support initiatives to increase food production and availability to local residents
- Demonstrate growth of local economy
- Enhance already established areas within urbanized communities

Eligible Expenses

- Project-approved supplies
  - Supplies approved by the grant review committee and listed in the award letter
- Reconstruction or new construction of facilities
  - Electrical, lumber, build-out materials, plumbing
- Expansion/enhancement of current facilities
  - CoolBot, greenhouse, irrigation, equipment
- Feasibility study

Ineligible Expenses

- Food purchases
- Vehicle & fuel expenses
- Salaries/payroll for employees
- Donations/contributions to fundraisers
- Supplies/expenses not previously approved
- Building lease costs
- Costs incurred through other MDA financial opportunities

Zero Balance Invoices

- Invoices must have a zero ($0) balance
- Invoice with proof of payment for that invoice
- Include in supply purchase report
  - Due: **November 30, 2022**

Submission Guidelines

- Project Title
- Executive Summary
  - Include who, what, when, where, why
- Project Description
  - Overview of project plans
    - Implementation details, timeline, major expenses
    - How does the project impact a food insecure urban area?

Submission Guidelines

- Impact Potential & Metrics
  - Who and how many people will project impact?
  - How will project impact them?
  - What are estimated outcome measures?
    - Reduction % of food insecurity
    - # of people served in # of years

Submission Guidelines

- Detailed Costs & Allocated Funds
  - Use table provided in application

Description	Grant Request	Cash Match	In-Kind Match	Total
Irrigation system	$ 10,000.00			$ 10,000.00
Electrical supplies		$ 2,500.00		$ 2,500.00
				$ -
OR				$ -
				$ -
Irrigation system	$ 8,000.00	$ 2,000.00		$ 10,000.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
TOTALS	$ 18,000.00	$ 4,500.00	$ -	**$ 22,500.00**

Matching Funds Explanation

- Applicants must provide at minimum a $0.25:$1 match for the project
  - The matching funds can be cash and in-kind
  - Cash match must be equal to or greater than 50% of the total match
  - In-kind (salaries, donations, volunteer hours)

Amount Requested	25% Match Total	Cash Match	In-Kind Match
$50,000	$12,500	$6,250	$6,250

Applicant must initially spend $62,500.

Submission Guidelines

- Letters of support must be attached to application
  - Must include type of support
- Two authorized signatures
  - One of which must be the point of contact for the entirety of the grant period

Required Documents

- Obtain a Missouri Business License
  - Be in "good standing" with Secretary of State
- Complete Form 943 to obtain *Certificate of No Tax Due* from Department of Revenue
  - Valid for 90 days
- Provide copy of MOU issued from E-Verify
- Register as a vendor in MissouriBuys
  - Required for reimbursement by the State of Missouri

Inspections

- Will be completed prior to reimbursement
- Must have supplies and/or equipment available for viewing
- Projects should be complete or near completion

Example Projects

- Agriculture Education Center
  - fence, soil, greenhouse, rain barrel, deck, compost bins, bags for Produce Packs, wheelbarrows, garden tools, raised beds, solar panels, mulch
- Urban Apiary
  - fence, security cameras, beekeeping supplies, seeds, plants, soil, irrigation equipment, signage, laptop for education
- Farm Feasibility Planning Project
  - planning study

Example Projects

- Healthy Meal Kit Prep Kitchen
  - cold storage refrigerators, building of shelving, washing station, kitchen tools and equipment, marketing material, recipe cards, mobile mini demo station
- Processing Kitchen
  - sinks, stove, water heater, dish washer, walk-in cooler, electric panel, plumbing and gas service lines

Important Dates

Description	Date
Application Deadline	August 31, 2022
Anticipated Award Date	September 2022
Supply Purchases Due*	November 30, 2022
Final Report Due	on or before April 1, 2023
Inspection Date	completed by May 1, 2023

There are separate reimbursement forms for supplies and the final report.

*Supply purchases include materials, equipment, etc.

Submission Info

Submit Applications to:

Missouri Dept. of Agriculture
Food Insecure Urban Agriculture Grant
Attn: Whitney Williams
PO Box 630
Jefferson City, MO 65102
Email: Grants@mda.mo.gov

Additional Questions:

Whitney Williams
Marketing Specialist
Office: 573-751-7794
Whitney.Williams@mda.mo.gov

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