



STATE OF MISSOURI
 DEPARTMENT OF AGRICULTURE
FY21 SCBG Covid Stimulus - PPE
Grant funds are provided as reimbursement only

APPLICATION INFORMATION (PLEASE PRINT OR TYPE)			
NAME OF APPLICANT			
CONTACT			AMOUNT REQUESTED
MAILING ADDRESS			
CITY	STATE	ZIP CODE	COUNTY
PHONE	EMAIL ADDRESS		
INDUSTRY SECTOR AND SPECIFIC COMMODITY/FOOD (i.e. Tree Fruit: Apricots, U-Pick: Strawberries):			

General Grant Information

Grant Size: Up to \$10,000 will be reimbursed per approved project.

Applications Due: May 16, 2022

Award Date: Anticipated June 1, 2022 (Receipts for reimbursement of eligible costs can be dated back to March 30, 2021.)

Project Completion: On or before March 30, 2025.

Period of Performance: March 30, 2021 through March 30, 2025. Eligible expenses for reimbursement must be dated between that listed period of performance and not paid by any other federal or state funding sources.

Purpose: Congress provided stimulus funding due to COVID-19 impacts to the food system, through the U.S. Department of Agriculture, Agriculture Marketing Service, Specialty Crop Block Grant Program, to enhance the competitiveness of U.S. specialty crops.

To provide specialty crop producers and the industry with resources to respond to COVID-19 impacts. This may include reimbursements to organizations to assist farmworkers; projects to fund farmers, food businesses and other relevant entities to respond to risks and supply chain disruption.

Definition: Specialty crops are defined as fruits, vegetables, tree nuts, dried fruits, horticulture, and nursery crops (including floriculture). View a list of eligible and ineligible commodities and the definition of the word “crop” at <http://www.ams.usda.gov/services/grants/scbgp/specialty-crop>. The following groups are not considered specialty crops: grains (corn, wheat, rice, etc.), oil seed crops (canola, soybean, camelina, etc.), bio-energy crops (switch grass, sugar cane, etc.), forages (hay, alfalfa, clover, etc.), field crops (sugar beet, peanut, cotton, etc.), and plants federally controlled as illegal drug plants. Under current USDA AMS definitions, hemp is considered a fiber rather than a specialty crop. Honey, maple syrup and hops are eligible crops.

Credibility and Merit: Applicants must be a producer, food business, organization that assist farmworkers, or other relevant entity to the specialty crop industry.

Organizations must be in good standing with the Missouri Secretary of State’s office. www.sos.mo.gov

Allowable Expenses: Farmworker protection from COVID-19. Personal protective equipment (PPE) including, but not limited to gloves, masks, clothing coverings, hand sanitizer; touchless thermometers; portable air filtration systems; portable hand washing stations; fogger systems; facility adjustments including plexiglass barriers and spacing adjustments; software systems for online ordering or no-contact pickup up to \$5,000; tools to keep workflow moving without constant disinfecting, etc.

General Compliance: All awarded grant projects must comply with all applicable federal and state laws and regulations and the terms of the grant award, including but not limited to 2 CFR 200.

Reporting: Upon completion of grant reimbursement, a final comprehensive report is due to MDA detailing the project state and how grant monies were or will be used.

PROJECT SUMMARY: (200 Word Limit) 1,800 characters Include a project summary of 200 words or less. Include a description of what is needed to provide relief from the impact of COVID for your organization.

I. IMPACT POTENTIAL AND METRICS FOR RESULTS: (450 Word Limit) 3,500 characters Explain how the supply reimbursement will benefit the specialty crop industry and/or the public. What is the potential economic impact of the project?

II. LIST DETAILED COSTS FOR THE SUPPLIES: Add more rows for supplies as necessary.

Item Description		Per-Unit Cost	Number of Units/Pieces Purchased	Acquire When?	Funds Requested
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
				Supplies Subtotal	

Supplies Justification

For each supply item listed in the table above, describe the purpose of each purchased supply and how it is necessary for your organization to respond to COVID-19 impacts.

Supply 1:

Supply 2:

Supply 3:

Supply 4:

Supply 5:

Supply 6:

Supply 7:

Supply 8:

Supply 9:

Supply 10:

PROGRAM SPECIFICATIONS

- A selection committee will determine grant recipients.
- The selection committee will select recipients based upon information provided on this application.

Completed FY2021 SCBG Covid Stimulus - PPE applications should be forwarded to the following address:

Missouri Department of Agriculture – Grants Management

Attn: Rachel Heimericks

P.O. Box 630

Jefferson City, MO 65102

Phone: (573) 522-1955

Email: grants@mda.mo.gov

Applications may be obtained by calling 866-466-8283 or visiting our website at agriculture.mo.gov.

Hearing impaired Missourians may contact the Department through Relay Missouri: 1-800-735-2966 (TT/TDD).

APPLICANT SIGNATURE

By signing this document the following are understood by the applicant:

- Signing this document does not constitute an approved grant by the Missouri Department of Agriculture.
- The information provided is true and correct to the applicant’s understanding.
- Grant funds are provided as reimbursement only and all required documentation must be received by March 30, 2025.
- Grant applications are due by **May 16, 2022**.
- The Uniform Grant Guidance 2 CFR 200 applies to all SCBGP awards. Grantees are required to meet the standards and requirements for financial management systems referenced in 2 CFR 200.302. You agree to use federal funds in a responsible manner.
- The applicant is not presently suspended, debarred, proposed for debarment, declared ineligible, voluntarily excluded from participation in this transaction by an Federal or State department or agency, or presently involved in any bankruptcy.
- **Documentation requirements include:**
 - Submit paid invoices/detailed receipts of purchases – invoices must have a \$0 balance or proof of payment;
 - E-verify – organizations who employ individuals outside of their family members should be enrolled in E-verify. This is a web-based system (www.e-verify.gov) that allows enrolled employers to confirm the eligibility of their employees to work in the United States. Must provide MDA with the MOU issued from E-verify.
 - MISSOURI BUYS – must be registered and approved to receive payment. Complete and submit to the Office of Administration (OA) through OA’s secured web portal <https://missouribuys.mo.gov/registration>
 - Tax Clearance or Certificate of No Tax Due – Entities receiving grant funding must not owe back taxes. At the time of application, submit a Certificate of No Tax Due, provided by the Missouri Department of Revenue. To receive a Certificate of No Tax Due, submit a Form 943 to Missouri DOR. For more information, visit <https://dor.mo.gov/business/sales/notaxdue/>
- Failure to submit the required documentation for reimbursements by March 30, 2025 will result in the forfeiture of funds.
- Awarded projects that experience issues impacting completion should contact the Department for guidance.

Authorized Signature

Date