

NEGOTIABLE GRAIN WAREHOUSE RECEIPT INFORMATION

Negotiable paper grain warehouse receipts must be ordered from the Missouri Department of Agriculture's Grain Regulatory Services Program. Electronic warehouse receipts must be issued through a USDA approved electronic warehouse receipt provider.

Original warehouse receipts are issued to the owner of the grain. Collateral warehouse receipts being provided by the warehouseman to a lending institution should be made payable to the warehouseman and endorsed to the lending institution.

A copy of the receipt must be kept at the issuing warehouse.

When cancelled, the original receipt must note the cancellation date, method of disposition, and disposition document number.

All warehouse receipts, issued or unissued, must be maintained in numerical order.

**** Never cancel the warehouse receipt (pay for the grain represented on a warehouse receipt, place the grain in open storage or grain bank, or re-deliver the grain to the producer) without possession of the original warehouse receipt, unless the lost warehouse receipt procedures have been followed.**

Instructions for filling out a negotiable warehouse receipt

License number – if not preprinted, enter the Missouri warehouse license number P-UR-XXX.

Company, address & location – enter this information.

Date issued – enter the date the receipt was issued.

Received from – enter the owner of the grain with city address (if the grain was forfeited to CCC, enter CCC as the owner).

Identification or scale ticket no. – enter the origination scale ticket number(s) or settlement sheet number(s).

Storage rate – enter storage rate in cents per bushel per month.

Kind of grain – enter the appropriate type of grain (corn, soybeans, etc.)

Grade & sub class – enter the appropriate USDA grade (US #1 Yellow, US #2 White, etc.)

% dock – enter the percentage of dockage

Gross pounds – enter gross pounds

Net pounds – enter net pounds

Net bu. (cwt for grain sorghum) – enter net total bushels or hundred weight

CCC Whse code no. – enter CCC code or leave blank if unknown

Date storage pd to – enter the date to which storage is prepaid

Whse chgs prepd. – check if “in” or “out” charges have been prepaid

Warehouse name – enter name appearing on your Missouri warehouse license

Address where grain stored – enter the city of location of stored grain

By an authorized signature – warehouse personnel registered with Missouri Department of Agriculture’s Grain Regulatory Services Program to sign original

Supplemental information – enter date received or average date for several tickets

Received by – enter method grain was received, rail, truck, barge

If you have questions or require more information please contact:

Grain Regulatory Services, PO Box 630, Jefferson City, Missouri 65102, email grain@mda.mo.gov, or by telephone 573-751-4112.

LOST, STOLEN OR DESTROYED NEGOTIABLE WAREHOUSE RECEIPT BY THE OWNER

The owner must file an affidavit on a Missouri Department of Agriculture approved form stating:

- 1) The owner is lawfully entitled to the possession of the original receipt.
- 2) The owner has not negotiated or assigned the original receipt with explanation how the receipt was lost, stolen or destroyed and that a diligent effort was made to find the receipt.
- 3) The owner must file a lost instrument bond with the issuer for double the current value of the grain on the lost receipt.

- 4) Upon completion of the above; the issuer will issue a duplicate receipt. The receipt will include the date and number of the original along with the word “duplicate”.

LOST, STOLEN OR DESTROYED NEGOTIABLE WAREHOUSE RECEIPT BY THE ISSUER

The issuer must file an affidavit on a Missouri Department of Agriculture approved form stating:

- 1) The receipt was lost or destroyed and cannot be cancelled, or
- 2) Delivery or payment in full has been made for the receipt, or
- 3) The issuer has not negotiated the receipt for value.
- 4) The owner is also required to sign an affidavit stating that delivery or payment in full was made and the receipt was turned in for cancellation.

If you have questions or require more information please contact:

Grain Regulatory Services, PO Box 630, Jefferson City, Missouri 65102, email grain@mda.mo.gov, or by telephone 573-751-4112.