



MISSOURI DEPARTMENT OF AGRICULTURE
PLANT INDUSTRIES DIVISION
INDUSTRIAL HEMP PROGRAM

**PRODUCER REGISTRATION
APPLICATION**

A Producer Registration authorizes production of industrial hemp at the location listed on page 3 and approved Supplemental Parcel Attachments. Separate applications are required for each non-contiguous parcel, and parcels owned by different persons. A detailed map of the proposed area(s) must be included.

For additional clarification, please review the materials available on the Applications page of the program website, then contact hempprogram@mda.mo.gov for remaining questions.

| | | | |
|--|---|-------------------------------------|---|
| I am applying as: | <input type="checkbox"/> An individual <i>Is the individual a Missouri resident?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| | <input checked="" type="checkbox"/> A business or entity <i>Is the business registered with the Missouri Secretary of State?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | |
| INDIVIDUAL or MAIN POINT-OF-CONTACT FOR THE BUSINESS/ENTITY | | | |
| LAST NAME Doe | | FIRST NAME Jane | MIDDLE INITIAL M |
| MAILING ADDRESS 1616 Missouri Boulevard | | | |
| CITY Jefferson City | STATE MO | ZIP CODE 65102 | COUNTY Cole |
| PHONE (555) 555-5555 | | ALTERNATE CONTACT (777) 777-7777 | <input checked="" type="checkbox"/> PHONE <input type="checkbox"/> FAX |
| EMAIL ADDRESS janedoeemail@email.com | | | |
| BUSINESS/ENTITY INFORMATION <i>Leave blank if applying as an individual.</i> | | | |
| BUSINESS/ENTITY NAME ABC123 Hemp | | | TYPE OF ENTITY (LLC, Co, Etc.) LLC |
| PRINCIPAL BUSINESS ADDRESS 123 N. Main Street | | | |
| CITY Jefferson City | STATE MO | ZIP CODE 65109 | COUNTY COle |
| PHONE (999) 999-9999 | | ALTERNATE CONTACT (333) 333-3333 | <input type="checkbox"/> PHONE <input checked="" type="checkbox"/> FAX |
| EMAIL ADDRESS abc123hempMO@email.com | | | |
| MDA USE ONLY | <input type="checkbox"/> PC <input type="checkbox"/> BC <input type="checkbox"/> CC <input type="checkbox"/> MO | | |
| | # | | |

BACKGROUND CHECKS

All Key Participants must be listed. Key Participant(s) are defined as a sole proprietor, a partner in a partnership, or a person with executive managerial control in a business. *This does not include non-executive managers such as farm, field, or shift managers.*

TCN is the Transaction Control Number assigned to an individual after MACHS account creation during the background check process. See the Applications page of the program website for additional instructions.

| | | | |
|------------------------------------|---------------------------------|--------------------|---------------------|
| Individual Listed on Page 1 | LAST NAME Doe | FIRST NAME Jane | TCN ##### |
| | EMAIL janedoeemail@email.com | | TITLE Owner, CEO |
| Additional Key Participant | LAST NAME Doe | FIRST NAME John | TCN ##### |
| | EMAIL johndoeemail@email.com | | TITLE CFO |
| Additional Key Participant | LAST NAME Buck | FIRST NAME Bob | TCN ##### |
| | EMAIL bobbuckemail@email.com | | TITLE COO |
| Additional Key Participant | LAST NAME | FIRST NAME | TCN |
| | EMAIL | | TITLE |
| Additional Key Participant | LAST NAME | FIRST NAME | TCN |
| | EMAIL | | TITLE |
| Additional Key Participant | LAST NAME | FIRST NAME | TCN |
| | EMAIL | | TITLE |

☒ All key participants are listed above.

☐ Additional key participants are included in supporting documentation.
LAND

A parcel is defined by the legal land description. Review deeds, surveys, or county records for details. If applying for multiple parcels, use the primary area to complete this section, and include additional parcels with a *Supplemental Parcel Attachment*.

PHYSICAL ADDRESS

123 N. Main Street

☐ There is no street address for this parcel.

The road it can be accessed from is listed instead.

CITY

Jefferson City

STATE

MO

ZIP CODE

65109

COUNTY

Cole

LEGAL LAND DESCRIPTION

N 1/2 SE 1/4 SW 1/4 EXC RW of S24 T32N R18E

☐ Deed or other document attached
GPS: Latitude
XX.XXXXX

38.5889

TOTAL AREA OF PARCEL

32

☒ ACRE

☐ SQ FT
GPS: Longitude
-YY.YYYYY

- 92.23177

☐ I own this parcel.

☒ I rent this parcel, and the owner is aware of my intentions to produce viable industrial hemp on their property.

PLANNED OPERATIONS

Include the size of area you intend to utilize for planting industrial hemp for the **2021 growing season**.
This information is not binding and is used to estimate statewide production.

| | | | |
|--|---|--------------------------------|--|
| TOTAL INDOOR PRODUCTION | | 1500 | <input type="checkbox"/> ACRES <input checked="" type="checkbox"/> SQ FT |
| TOTAL OUTDOOR PRODUCTION | | 18 | <input checked="" type="checkbox"/> ACRES <input type="checkbox"/> SQ FT |
| INTENDED CROP USE FOR 2021 GROWING SEASON | | | |
| FIBER | <input type="checkbox"/> ACRES <input type="checkbox"/> SQ FT | GRAIN | <input type="checkbox"/> ACRES <input type="checkbox"/> SQ FT |
| FLORAL PRIMARILY FOR CBD | 5 <input checked="" type="checkbox"/> ACRES <input type="checkbox"/> SQ FT | GROWN FOR SEED | 3 <input checked="" type="checkbox"/> ACRES <input type="checkbox"/> SQ FT |
| FLORAL PRIMARILY FOR CBG/OTHER | 10 <input checked="" type="checkbox"/> ACRES <input type="checkbox"/> SQ FT | GROWN FOR PROPAGULES | <input type="checkbox"/> ACRES <input type="checkbox"/> SQ FT |

PRODUCER REGISTRATION APPLICATION - SUBMISSION CHECKLIST

- ☒ Completed application form
- ☒ Non-refundable application **fee** of \$750 for each application
Fees may be submitted as: personal, business, or cashier's check or money order made payable to the Missouri Department of Agriculture
- ☒ **TCN** (Transaction Control Number) listed for each key participant on Page 2, representing a MACHS background check completed with the Department's registration code (**8249**), and completed within thirty (30) days of the submission of this application
- ☒ **Map** of the parcel listed on Page 2, including all of the following:
 - ☒ Satellite or aerial view of the *entire* property
 - ☒ Labeled, named roadway(s) for reference
 - ☒ Parcel (ownership) boundaries identified
 - ☒ Marked location of any indoor production facilities including greenhouses or high tunnels
 - ☒ Individual or business name
- ☒ A **signed Applicant Acknowledgement** (page 4)
- ☒ Supplemental Parcel Attachment(s) and map(s), *if applicable*

Once all elements listed above are accounted for, mail to:

Missouri Department of Agriculture
Attn: Industrial Hemp Program
P.O. Box 630
Jefferson City, MO 65102

APPLICANT ACKNOWLEDGEMENT

By signing this document, the following are understood by the individual applicant or the business who is represented by the point-of-contact listed on page one:

- Signing this document does not constitute an approval by the Missouri Department of Agriculture.
- Applications will not be considered until all necessary documents are received, payments are processed, and all background checks are completed.
- Incomplete applications will expire sixty (60) days from the time the department notifies the applicant of deficiency. If an application expires, the applicant must resubmit all documentation and associated fees.
- An annual non-refundable fee of \$750 is due at the end of the anniversary month of the date of issuance. Renewal notices will be provided.
- You may not possess or obtain viable industrial hemp, including propagules and seed, until you have a valid Producer Registration or Agricultural Hemp Propagule and Seed Permit certificate from the Missouri Department of Agriculture Industrial Hemp Program.
- Registered producers cannot sell, distribute, or offer for sale any viable industrial hemp, including propagules and seed, without a valid Agricultural Hemp Propagule and Seed Permit.
- Industrial Hemp production, including starting seedlings, shall not occur within a residential building, vehicle, or facility designed for use as a dwelling.
- Registered producers are responsible for staying up to date on regulatory information by carefully reading program website materials, emails, letters, and any other form of communication provided by the Industrial Hemp Program.
- Registered Producers must report planting, compliance Certificates of Analysis, and destruction to the program as required. Forms and submission instructions are available on the program website.
- Registered Producers must report all industrial hemp production to the Farm Service Agency (FSA). Details are available through local FSA offices.
- Registered producers are responsible for all costs accrued as a result of industrial hemp operations including but not limited to sampling, testing, inspection, and destruction fees.
- The State of Missouri Industrial Hemp Program is operating under the federally-approved **Missouri State Plan**, issued on September 2, 2020, and available for review on the program website. Any modifications resulting in regulatory impacts will be communicated to Registered Producers through the email addresses or mailing addresses provided on this application.
- Registered producers should anticipate regulatory changes to incorporate federal law changes.
- The Missouri Department of Agriculture determines compliance of industrial hemp produced by Missouri's Registered Producers based on measures including:
 - **Total THC** calculated by summing the measured content of Delta-9 Tetrahydrocannabinol (Δ -9 THC) and 87.7% of the measured content of Tetrahydrocannabinolic acid (THC-A); or
 - Delta-9 tetrahydrocannabinol (Δ -9 THC) *measured postdecarboxylation*, which includes the conversion of THC-A into Δ -9 THC
 - If the testing laboratory does not calculate or does not include a Measurement of Uncertainty (MU) on the Certificate of Analysis, the MU is effectively 0.00%.

 SIGNATURE

 01/07/2021

 DATE



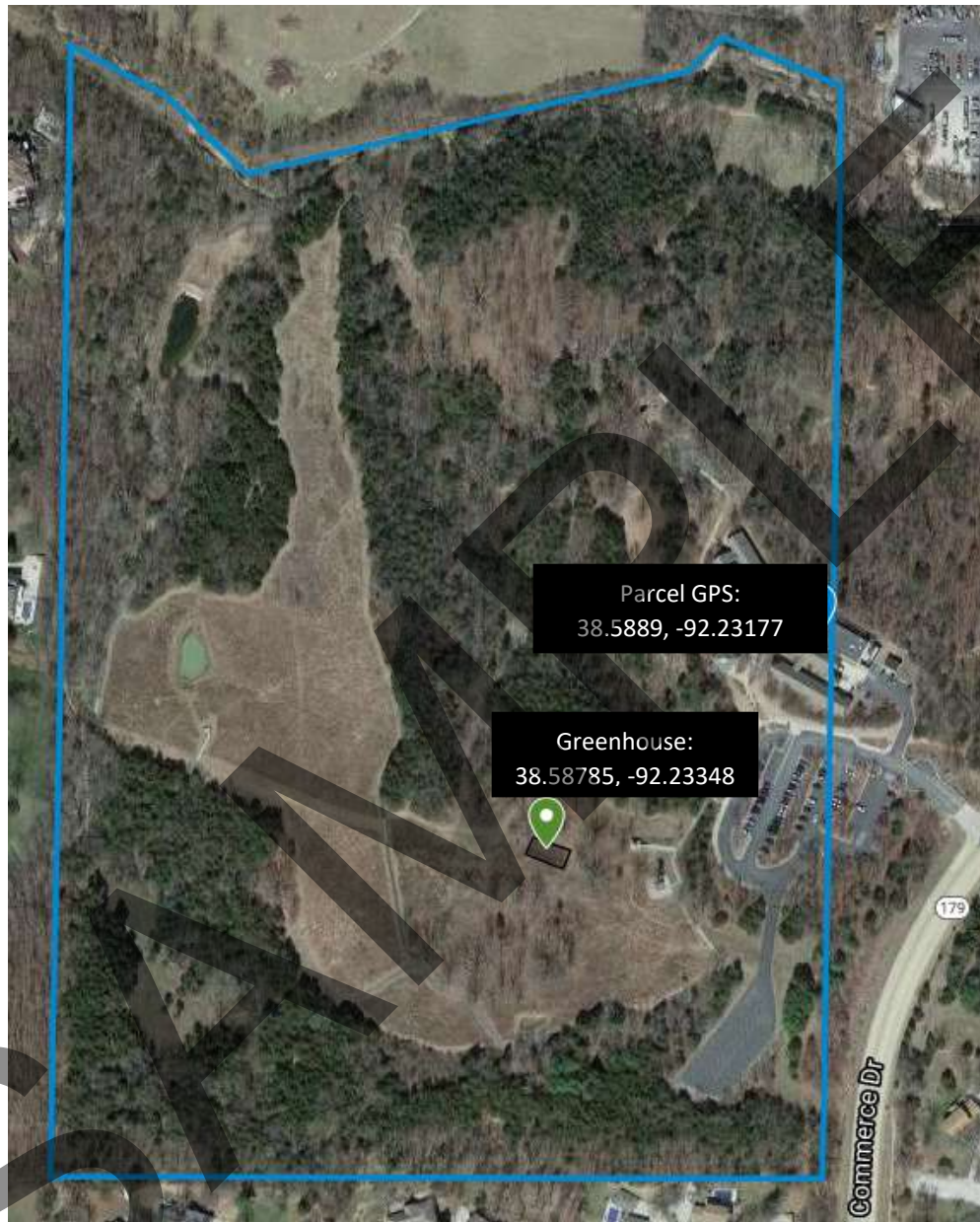
This form is used to separately list multiple parcels for the same application. A parcel is defined by the legal land description and verified with county ownership records. In order to be approved within the same application, and for no additional application fees, all parcels must be **contiguous and owned by the same person or entity**. Supporting evidence must be included.

A *Supplemental Parcel Attachment* is in addition to an application and cannot stand alone. Each parcel requires its own attachment. The primary parcel of operations is included in the main application form, and is known as Parcel A.

| | | | |
|--|-------------|--|----------------|
| APPLICANT | | | |
| LAST NAME Doe | | FIRST NAME Jane | |
| BUSINESS/ENTITY NAME (if applicable) ABC123 Hemp | | REGISTRATION/PERMIT NUMBER (if applicable) N/A | |
| SUPPLEMENTAL PARCEL | | | |
| PARCEL ALIAS (Parcel A is primary parcel on the main application form) <input checked="" type="checkbox"/> PARCEL B <input type="checkbox"/> PARCEL C <input type="checkbox"/> PARCEL D <input type="checkbox"/> PARCEL E <input type="checkbox"/> OTHER: | | | |
| PHYSICAL ADDRESS Elm Street | | <input checked="" type="checkbox"/> There is no street address for this parcel. The road it can be accessed from is listed instead. | |
| CITY Jefferson City | STATE MO | ZIP CODE 65109 | COUNTY Cole |
| LEGAL LAND DESCRIPTION NE 1/4 SE 1.4 SW 1/4 EXC RW of S24 T32N R18E | | | |
| <input type="checkbox"/> Deed or other document attached | | | |
| GPS: Latitude XX.XXXXX 38.58975 | | TOTAL AREA OF PARCEL 22.5 <input checked="" type="checkbox"/> ACRE <input type="checkbox"/> SQ FT | |
| GPS: Longitude -YY.YYYYY -92.22995 | | | |
| <input type="checkbox"/> I own this parcel. | | | |
| <input checked="" type="checkbox"/> I rent this parcel, the owner is aware of my intentions to produce, sell, distribute or offer for sale viable hemp. | | | |
| <input checked="" type="checkbox"/> This parcel is owned by the same person or entity and is contiguous to the other parcel(s) in the application. Supporting documentation including a <i>map</i> showing parcel boundaries is included. | | | |
| <div>MDA USE ONLY</div> | | | |

JANE DOE – ABC123 HEMP – APPLICATION MAP

PARCEL A – MAIN OPERATIONS

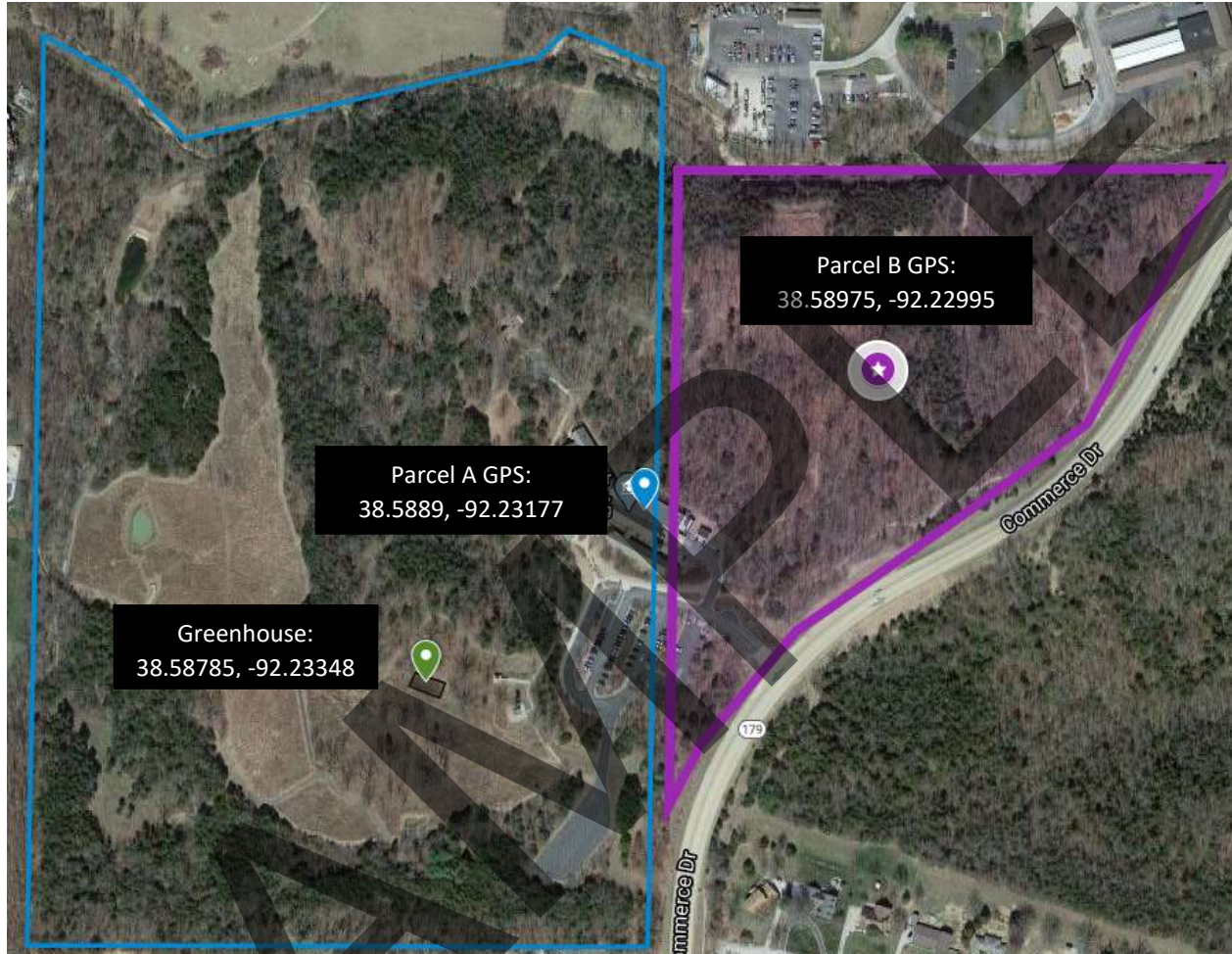


Parcel B on next page.

(This site does not contain hemp. It is an example only.)

JANE DOE – ABC123 HEMP – APPLICATION MAP

PARCEL A AND B



The deed for both parcels is included in this application packet to show the same person owns both parcels. The above map illustrates the two parcels are contiguous.

(This site does not contain hemp. It is an example only.)